

CKEC/IQAC/2024-25/003

Dated: 19.03.2025

CIRCULAR

The 3rd IQAC meeting for the academic year (AY 2024-25) is scheduled tomorrow (27.03.2024). In this regard, all the stakeholders are requested to attend the meeting without fail.

Venue: Conference Hall

Time : 3.00 pm

Agenda:

1. Review of the previous meeting
2. Action Taken Report
3. Progress of Autonomous Work
4. DMI Committee meeting reports
5. Effective utilization of CAMU
6. Internal Auditing Report


19/03/2024
IQAC Coordinator

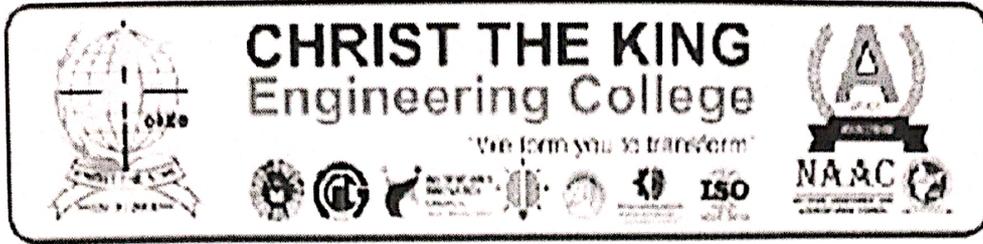

Principal 19/3/25
Dr.M.JEYAKUMAR, M.E..Ph.D.
PRINCIPAL
CHRIST THE KING ENGINEERING COLLEGE,
Chikkarampalayam Village,
Karamadai, Methupalayam Taluk,
Coimbatore - 641 104.

Encl: Composition of IQAC members

Copy to

1. The Principal
2. IQAC
3. HoDs
4. Office
5. File





Academic Year: 2024-25

Meeting-03

Ref: CKEC/IQAC/Meeting/2024-25/03

Dated: 27.03.2025

MINUTES OF MEETING

The following are the Minutes of meeting held at 3.00 am on 27.03.2025 at Conference Hall. The members of IQAC present were

IQAC MEMBERS	
Members from The Management	
Rev.FR.S.XavierManoj	Administrator
Chairperson	Head of the Institution
Dr. M. Jeyakumar	Principal, CKEC
One of the Senior Faculty as IQAC Coordinator	
Dr.M.MuthuKrishnan	Director-IQAC
Faculty Representation	
Dr.Logesh Kumar	Dean – Academics
Prof. S. Karthik	Joint Director – IQAC; HoD/ Civil Engineering
Prof. R. Hari Prasath	HoD/ Méch.
Dr. M. Arumuga Babu	HoD/EEE
Dr.A.Kingsly Jabakumar	HoD/ ECE
Dr.R.Suganya	HoD/S&H / Alumni Head
Ms. Revathy	HoD/ AI&DS
Ms. Sujitha	HoD/ IT
Stakeholder/ Representative of Community and Alumni	
P. Gowri Shanker	Entrepreneur
Nominee from Industrialist /External Expert Stakeholders	
Ms. Archana	Hr.Jesco Energy pvt ltd,Coimbatore
Mr. Adhav	Hr.Jesco Energy pvt ltd,Coimbatore



The following points were discussed in the meeting

S.No	Discussion	Responsibility
1.	Chairperson of IQAC welcomed all the members for the Internal Quality Assurance Cell (IQAC) meeting	Principal
2.	Chairman appreciated the members of IQAC forgetting NAAC 'A' Grade	
3.	IQAC Coordinator presented the action taken report for the last IQAC meeting	IQAC Coordinator
4.	Institutional Strategic plan-2025-30 was submitted for approval to CEO based on the inputs from CEO at the Strategic planning workshop attended at JP College of Engineering on March 3 rd and 4 th 2025	IQAC
5.	<ul style="list-style-type: none"> The academic schedule for the even semester was prepared as per Anna University guidelines. Provisions were made to accommodate extra-curricular and co-curricular activities within the academic schedule. 	Director-Academics
6.	<ul style="list-style-type: none"> A separate drive link to document student activities are provided <p>STUDENT ACTIVITIES: https://drive.google.com/drive/folders/1vvlij4DgYm_x-gz-rGltALPZkYruBHjI?usp=drive_link</p>	IQAC
7.	<p>DMI Committee reports submission for the month of Feb 2025 was consolidated</p> <ul style="list-style-type: none"> <input type="checkbox"/> Anti-Ragging Committee <input type="checkbox"/> Anti-Ragging Squad Committee <input type="checkbox"/> Discipline and Welfare Committee <input type="checkbox"/> Grievance and Redressal Committee <input type="checkbox"/> Women Empowerment Cell <p>Coordinators are asked instructed to upload the reports in the website</p>	IQAC
8.	Revised Benchmark for the Students and Faculty are prepared and shared	IQAC
9.	<ul style="list-style-type: none"> Various Standard Operating Procedures (SOPs) were discussed and approved. It was agreed that all departments should align their operations with the newly approved SOPs to maintain consistency and quality. 	IQAC



CHRIST THE KING Engineering College

"We form you to transform"



Karamadai, Tamil Nadu, India
Christ the King Engineering College
Lat 11.226214° Long 76.981489°
27/03/25 03:54 PM GMT +05:30

3rd IQAC Meeting at Conference hall on 27.03.2025



ACTION TAKEN REPORT

27.03.2025

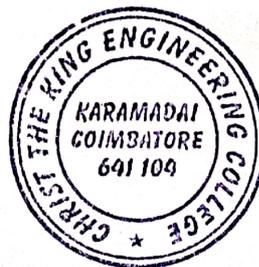
IQAC Meeting-02 Ref- CKEC/IQAC/2024-25/003

Academic Year 2024-25

The following actions were taken to implement the decisions of 2nd IQAC meeting for the AY 2024-25.

S.No	Points Discussed	Remarks
1	NAAC Work	Accredited with "A"
2.	Academic and Administrative Audit	<ul style="list-style-type: none"> • External AAA Audit was successfully conducted on Dec 09,2024 • Institutional and Department files are audited • ISO Auditing was conducted on February 19 2025. • Internal Academic audit was conducted on 6th March 2025
5	SOPs	SOPs are prepared with regards to Academic and Administrative purposes. All departments have aligned their operations with the newly approved SOPs

[Signature]
27/03/2025
IQAC Coordinator



[Signature]
Principal
Dr.M.JEYAKUMAR, M.E.,Ph.D.
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